

Checklist for Short-term Training

Eligibility Criteria

Before proceeding with submitting an application to RACS for an assessment of your suitability to undertake the Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway, please ensure the following eligibility criteria has been satisfied:

- I. You are a recognised specialist surgeon in another country (outside Australia)

OR

You are an overseas surgical specialist-in-training who is no more than two years away from completing specialist surgical training, having passed a basic specialist examination or having satisfactorily completed substantial training (generally three or more years, i.e. PGY 5);

- II. You have been offered a Short-term Training position in Australia that provides suitable training;
- III. You have established an AMC portfolio and applied to EPIC for [primary source verification](#) of your primary medical degree and specialist surgical qualification (if awarded); and
- IV. You declare your intention to return to your home country upon completion of Short-term Training.

Important Information

- Documentation submitted in support of an application must meet RACS requirements as stipulated in the [Short-term Training in a Medical Specialty in Australia](#) policy and this checklist.
- Documentation in a language other than English must be accompanied by an English translation in accordance with [AHPRA](#) requirements.
- Documentation which requires certification must be certified in accordance with [AHPRA](#) requirements.
- The final stage of submitting an application is payment of the [Short-term Training Application Fee](#) which can be made via credit card or PayPal. This fee is not a training fee and cannot be refunded once an application has been processed by RACS.
- RACS role with regard to the Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway is an advisory role only. The Medical Board of Australia is the decision maker.
- The Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway is not a bridging pathway whilst an SIMG applies for or progresses towards another pathway (e.g. AMC pathways, Specialist Assessment pathway).
- The Medical Board of Australia's *Short-term Training in a Medical Specialty* pathway does not lead to Fellowship of RACS and does not lead to general or specialist registration in Australia.

Contact Us

All queries can be directed to SIMG.Enquiries@surgeons.org



Checklist

[Certified](#) copy of current passport

Evidence of change of name (*only if applicable*)

Short-term Training Declaration by the Applicant

Form available on the RACS website

Statement of Intent to Return to Country of Training

Form available on the RACS website

AAMC-30: Application for Assessment by a Medical College

Form available on the MBA website

Primary Medical Degree

Please upload a copy of your primary medical degree (including certified English translation if applicable).

Evidence of Internship

Please upload proof of completion of 12 months training as an intern. This may be in the form of logbooks and/or letters from supervisors outlining duration, content and structure of training and whether it was completed satisfactorily in an accredited training position.

Specialist Surgical Qualification (*if awarded*)

Please upload a copy of your specialist surgical qualification (including certified English translation if applicable).

Evidence of Expected Completion of Training (*if specialist training not yet completed*)

Please upload a letter from the relevant institution confirming the expected date of completion of your specialist surgical training which has been signed, has been dated and is on letterhead.

Referee Reports

RACS requires two referee reports.

Reports provided must be original, dated within the last 24 months, on letterhead, and bearing the referee's signature and medical registration number.

Referees should consider and comment on the nature and duration of your professional relationship, any aspect of your surgical practice that is considered relevant to the application and your competence in the following areas:

- Medical expertise
- Judgment and clinical decision making
- Technical expertise
- Collaboration and teamwork
- Communication
- Health advocacy
- Management and Leadership
- Professionalism
- Scholarship and teaching
- Cultural competence and cultural safety

Position Description for the proposed Short-term Training position

Please upload a position description which includes the following in relation to the Short-term Training position:

- Position title
- Short-term Training start date
- Short-term Training end date
- All Short-term Training locations
- Position details

Training Plan for the proposed Short-term Training position

Please upload a comprehensive outline of the proposed Short-term Training position, including:

- Short-term Training goals and objectives
- Details of clinical activities
- Details of educational activities
- Details on how supervision will be provided (including the names and contact details of the proposed supervisors)

Curriculum Vitae