

Division:	Fellowship Engagement	Ref. No.	TOR-3003
Department:	Professional Standards		
Title:	Trauma Verification Subcommittee		

1. PURPOSE AND SCOPE

This document defines the Terms of Reference for the Trauma Verification Subcommittee.

2. KEYWORDS

Trauma Verification, Trauma

3. BODY OF POLICY

3.1. Background

The Australia and New Zealand (ANZ) Trauma Verification Program is a system of benchmark and review of Trauma Services in hospitals in Australia and New Zealand. The Trauma Verification Program is governed through the Trauma Verification Subcommittee of the Trauma Committee. The program commenced as a pilot in 2000. It is a multi-disciplinary inter-collegiate process, developed to assist hospitals to analyse their system of care for the injured patient. The review covers pre-hospital through to discharge from acute care and identifies the strengths and weaknesses of the hospital's trauma service. A team of multidisciplinary, highly skilled trauma clinicians including surgeons and other medical specialists visit the hospital by invitation to assess and measure that hospital's capacity to manage trauma.

3.2. Objectives

- 3.2.1. To assist hospitals in their evaluation and improvement of trauma care by offering independent peer review of their available resources and quality of care of seriously injured patients.
- 3.2.2. To provide information to the hospitals regarding institutional capability, performance and system development specific for trauma, and so aid those responsible for developing and maintaining these systems.
- 3.2.3. To assist responsible state and regional authorities in providing the resources and capacity for a Trauma Service to fulfil its designated role.

3.3. Duties and Responsibilities

- 3.3.1. To present findings of review to hospital administration and/or Federal, State and New Zealand Departments of Health and other appropriate bodies for benchmarking of trauma delivery.
- 3.3.2. To work toward Verification of non-major trauma centres and whole-of-region trauma systems.
- 3.3.3. To maintain ongoing multi-disciplinary support with external Colleges and organisations.
- 3.3.4. To promote, coordinate and further develop the ANZ Trauma Verification Program.
- 3.3.5. To develop the Trauma Verification program to be the principal method of quality assurance and benchmarking for Trauma Services in Australia and New Zealand.
- 3.3.6. To evaluate and measure the efficiency of the program by using a process of feedback from hospitals and reviewers.

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3.3.7. To report the activity and achievements of the Trauma Verification Program on a regular basis to key stakeholders (e.g. external Colleges and organisations) and clinicians with an active participation and/or interest in trauma care.

3.3.8. To report annually the activity and achievements of the Trauma Verification Program to the College Trauma Committee.

3.4. Membership

Membership of the Trauma Verification Subcommittee will be available to Fellows, Trainees and International Medical Graduates on the pathway to Fellowship who has an interest in Trauma Verification.

Trauma Verification by its nature is multi-disciplinary and therefore in addition to College members, the Subcommittee will include Fellows of the following colleges, faculties and professional organisations appointed by nomination of the Committee Chair:

- College of Intensive Care Medicine
- Australian and New Zealand College of Anaesthetists,
- Australasian Trauma Society and Australasian College of Emergency Medicine

The Subcommittee may from time to time co-opt other experts to membership as required, including for example, Fellows of other Medical Colleges or other appropriately qualified experts.

Each member of the Committee shall be eligible for appointment to the Committee for up to three periods of three years to a maximum of nine years.

3.5. Office Bearers

The office bearers of the Trauma Verification Subcommittee will consist of the Chair and Deputy Chair. The Chair and Deputy Chair are nominated by the Trauma Committee.

3.6. Meetings of the Subcommittee

Meetings are held approximately four times per year via teleconference. One of these meetings will be held at the Annual Scientific Congress and another during Trauma Week, usually in November.

Additional meetings may be held based upon the number of hospitals undergoing Trauma Verification.

Four members shall constitute a quorum.

3.7. Accountability

The Trauma Verification Subcommittee will report to the Trauma Committee. The proceedings shall be recorded in minutes.

The Chair of the Trauma Verification Subcommittee shall submit an annual report to the Trauma Committee.

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TERMS OF REFERENCE

ROYAL AUSTRALASIAN COLLEGE OF SURGEONS

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3.8. Alterations to the Terms of Reference

Any alterations to this Policy are subject to the approval of College Council through the Fellowship Services Committee and the Professional Development and Standards Board (PDSB).

4. ASSOCIATED DOCUMENTS

ANZ Trauma Verification Program Policy

ANZ Trauma Verification Program – Review Process (procedure)

Approver Chief Executive Officer

Authoriser Professional Development and Standards Board

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