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| Portfolio: | Fellowship Engagement | Ref. No. | TOR-3138 |
| Department: | Global Health | | |
| Title: | Global Health Programs Steering Group | | |

1. PURPOSE AND SCOPE

This policy defines the terms of reference of the Royal Australasian College of Surgeons (RACS) Global Health Programs Steering Group.

The Global Health Programs Steering Group is responsible for the oversight and outcomes of Global Health programs on behalf of RACS. This Steering Group reports to the International Engagement Committee. It is responsible for monitoring impact, evaluating program quality and risk and reporting on program effectiveness in accordance with the Global Health Strategy as set by Council.

2. KEYWORDS

Governance, International Engagement, Global Health, International Activities, International Development, International Projects, Advocacy, Overseas, Aid, Capacity Building, Global research, International partnerships, monitoring, evaluation and risk.

3. BODY OF POLICY

3.1. Overview

The Global Health Programs Steering Group provides independent technical, clinical, educational program support to the implementation, monitoring and evaluation of Global Health Programs. It is responsible for reporting on program and financial effectiveness to the International Engagement Committee of Council. It does so, by overseeing the delivery of programs and outcomes, monitoring impact, evaluating risk and reporting on program effectiveness in accordance with the Global Health Strategy.

3.2. Duties and Responsibilities

- 3.2.1** To oversee the implementation/delivery of international development and overseas aid programs in the Asia-Pacific region in accordance with DFAT and ACFID accreditation standards.
- 3.2.2** To monitor the outcomes and impact of Global Health programs and regularly evaluate effectiveness of program approach.
- 3.2.3** To evaluate and report on the risks associated with the delivery of global health programs on behalf of RACS, donors and the communities within the Asia-Pacific region.
- 3.2.4** To report on program effectiveness in accordance with the RACS Global Health Program Strategy and ACFID requirements.
- 3.2.5** To support the development of the RACS Global Health Monitoring, Evaluation and Learning Framework (MELF).
- 3.2.6** To conduct peer review and technical quality assurance of implemented program activities (clinical service delivery and capacity building) with an emphasis on program learning and improvement.
- 3.2.7** To provide technical guidance, as requested on issues relevant to international development and overseas aid on behalf of RACS Programs.
- 3.2.8** To support sharing of localisation approaches with inclusion of in-country program representatives.

3.3. Composition

The Global Health Steering Group aims to have broad representation with input from Councillors, Fellows, RACS Senior Management, Clinical Leads and independent expert

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advisors (In-Country and Development representation) with expertise across the College including international development, education, fellowship services and professional standards.

3.4. Terms of Appointment

- a) The Global Health Chair, appointed by Council, automatically becomes the Chair of the Global Programs Steering Group.
- b) Steering group members are appointed by the International Engagement Committee with Fellow and Senior Management representation from Education and Fellowship Engagement Portfolios and Global Health.
- c) A member may resign by advising the Chair in writing or be removed by Council at any time.
- d) A limit of years tenure by Steering Group members with a 6-month transition period for succession planning to in-country Clinical Liaison members.

3.5. Voting Rights

Only steering group members are entitled to vote.

3.6. Conflict of Interest Policy

All Global Health Steering Group members comply to the RACS Conflict of Interest policy (REG-1020) and acknowledge any situation where an individual member stands to, or may be perceived to actually or potentially, benefit or alternatively be disadvantaged by a particular decision either personally or professionally.

3.7. Quorum and Attendance

A quorum shall be a majority of the members (or nominee where appropriate) of the Steering Group.

3.8. Frequency of Meetings

The Steering Group meets at least three times a year and as often as required.

3.9. Governance and Reporting

The Steering Group is accountable and reports through to the International Engagement Committee of Council.

The Head of Global Health, Program and Operations and Grants and Partnership managers' report through to the Steering Group.

Each member of the Steering Group is equally accountable.

4. ASSOCIATED DOCUMENTS

Global Health Strategy ACFID Code of Conduct
RACS Work Force Code of Conduct

Approver CEO
Authoriser Council